

No.A-33025/5/2010-Adm.I  
Government of India  
Ministry of Urban Development  
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Nirman Bhavan, New Delhi  
Dated the 8<sup>th</sup> Dec., 2011

Office Memorandum

Subject: 26<sup>th</sup> NIAS Course for Senior Executives from 15-21 January 2012 on the subject "Managing Change" to be conducted at NIAS, Bangalore.

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The undersigned is directed to forward herewith copy of OM No. 129017/11/2011-TNP(S) dated 28-11-2011 received from Department of Personnel & Training on the above mentioned subject and to say that the National Institute of Advanced Studies (NIAS), Bangalore is organizing 26<sup>th</sup> course for Senior Executives during 15-21 January 2012. The theme of the course is "Managing Change".

2. It is requested that nominations of suitable and eligible Officers working in the rank of Joint Secretary, and above under this Ministry and its Attached /Subordinate Offices/Autonomous Bodies/ PSUs may be furnished to the undersigned by 14/12/2011 in the prescribed proforma.

Encls : (As above)

*Jitender Kumar*

(Jitender Kumar)

Under Secretary to the Govt. of India

To

1. Senior PPS to Secretary (UD)
2. PSO to Secretary (HUPA)
3. PS to AS (MD)
4. PS to JS & FA
5. PPS to Economic Adviser
6. PS to JS (H)
7. PS to JS (UD)
8. PS to JS (DL)
9. PS to JS & MD (JNNURM))
10. PS to JS (Adm)
11. PS to JS (UT)
12. PS to JS (RAY)
13. PS to JS (HUPA)
14. PS to OSD(UT) & Ex Officio JS
15. All Heads of Attached/ Subordinate offices, Autonomous/ Statutory Bodies and Public Sector Undertakings under the Ministry of UD & HUPA.

Copy to:-

- i) NIC, M/o UD - for uploading on this Ministry's website
- ii) NIC, M/o HUPA - for uploading on their website

*Jitender Kumar*

(Jitender Kumar)

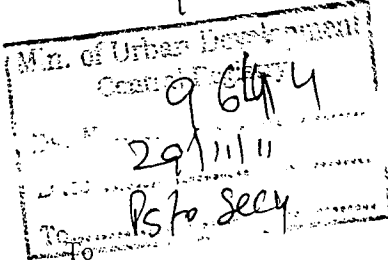
Under Secretary to the Govt. of India

F.No.129017/11/2011-TNP(S)

Government of India

Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
Training Division

5392/015  
30/11



Block-IV, Old JNU Campus,  
New Mehrauli Road, New Delhi – 110067

Dated: 25<sup>th</sup> November, 2011

*[Handwritten signature]*

The Secretary  
Ministry of Urban Development  
Nirman Bhawan,  
New Delhi – 110011

Subject: 26<sup>th</sup> NIAS Programme for Senior Executives on the subject “Managing Change” to be conducted during 15-21 January, 2012 at NIAS-Bangalore.

Sir,

The National Institute of Advanced Studies (NIAS), Bangalore is organizing its 26<sup>th</sup> course for Senior Executives on the subject “Managing Change” during **15-21 January, 2012**.

2. A copy of the brochure (which gives details of the course) is enclosed.
3. The course is open to officers of the level of Joint Secretary or Senior Administrative grade level cadre posts and officers of Defence services.
4. The sponsoring organization will have to bear the cost of the course i.e. 80,000/- (Rupees eighty thousand only) inclusive of board and lodge, visit, programme material and local transport. The fees may be paid by demand draft drawn in favour of the National Institute of Advanced Studies, Bangalore. The sponsoring organization will bear travel expenses to and from Bangalore. For more details, the brochure enclosed may be referred.
5. It is requested that the nominations of officers may be sent *directly* along with their Curriculum Vitae in the prescribed proforma as early as possible, but not later than **15<sup>th</sup> December, 2011** to:-

The Director, National Institute of Advanced Studies (NIAS),  
Indian Institute of Science Campus, Bangalore – 560012

(Tel.: 080-2218 5020 / 2218 5025, FAX: 080-2218 5028, Email: [admin@nias.iisc.ernet.in](mailto:admin@nias.iisc.ernet.in) URL: [www.nias.res.in](http://www.nias.res.in))

This may provide the necessary lead-time to the Institute to get in touch with the participants.

Yours faithfully,

*[Handwritten signature of P K Subnani]*

(P K Subnani)

Joint Director (Training)

Tel.: 2617967, Fax: 26107962

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*[Handwritten initials]*

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